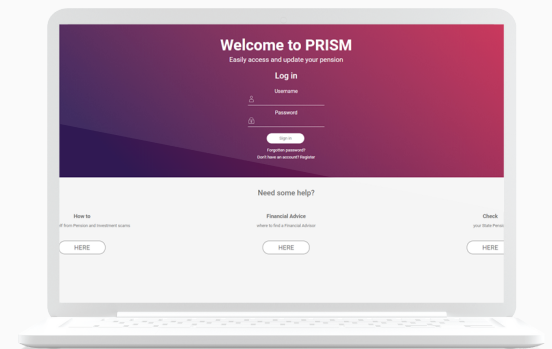


How to Guide

Registering for your brand new pension scheme website, PRISM

Step 1 - Re-register

Go to <https://secure.taylorwimpeypensions.co.uk/> and follow the link to register. Once you have added in your personal details, click **'Submit'**.



Step 2 - Choose your username and password

You will be prompted to choose a unique username and password. Your username must be at least 8 characters, and can include upper and lower-case letters, numbers or symbols.

Your password must be at least 9 characters, include both upper and lower-case letters, at least one number and one special character or symbol. Once added, click **'Submit'**.



Step 3 - Verify your telephone number

A One Time Code will be sent by text message to the mobile number you provided in Step 1. Please enter the One Time Code within 30 minutes to complete registration and click **'Submit'**.



If you do not complete your registration within 30 minutes, you will be returned to the start of the process.

The next time you login to your account, you will only need to enter your username, password and a One Time Code, which will be sent by text message to your registered mobile phone number.

Make sure you keep this information safe as it gives access to your personal information.